



DATE: May 31, 2007

TO: WPHIMA Executive Board
Eve-Ellen Mandler, MS, RHIA, CCS, President

FROM: Cheryl A. Collier, RHIA, CCS, and Secretary

RE: Fourth Quarter Report 2006-2007

During my final quarter as secretary, I had the pleasure of fulfilling the duties listed below.

I attended the Educational Session on February 23, 2007 at the Sheraton Hotel in Cranberry.

EHR- Volume II, it was approved for 6 Continuing Education Units.

Attended and recorded the minutes from the Business Meeting on February 23, 2007.

I had the pleasure of participating in the PHIMA's Annual Meeting at State College on May 7 thru 9, 2007. It was truly educational and I found the whole experience professionally uplifting.

I recorded the minutes from our Board Meeting held on April 19, 2007 at Panara Breads at Miracle Mile in Monroeville, PA.

I registered for our Annual Meeting in June at the Comfort Inn on Rodi Road in Penn Hills.

I have enjoyed my duties as Secretary for WPHIMA for my term these past two years. It has been an honor and a privilege. Thank you for the opportunity.