



WPHIMA Educational Meeting--ICD-9-CM Coding Updates  
 West Penn Hospital  
 September 22, 2006  
 12 Noon to 4:00 pm

**Business Meeting:** The meeting started at 12:05 during lunch at the Winter Garden Conference Center.

*Introduction was given by the President, Eve-Ellen Mandler, RHIA, MS, CCS.*  
 The minutes from our Annual meeting in June 2006 were read by the Secretary, Cheryl Collier.

**Reading of Reports:**

**Publications Committee Chair: Michelle Wieczorek RN, RHIT, CPHQ, CPUR**

Michelle gave an update of the redesign of "Off the Record" newsletter and information about our new website-www.wphima.org.

She also gave her report from the first board meeting held in July 2006.

**Education Committee Co-Chairs: Beth Summer, RHIA and Susan Barnett, RHIA**

Today's educational session was the first; also time will be allotted during the business meeting for presentation for the House of Delegate issues.

A reminder email and mailed notice will be sent on September 11, 2006 for the November session- which is Release of Information/HIPAA Update and Time Management Skills and staying productive. Our December session will be on CPT 4 Updates at St. Clair Hospital on December 8, 2006.

**Treasurers Report: Peri L. Long, RHIA**

Beginning Balance:	\$14,943.31
Expenses:	\$ 942.40
Revenue:	\$80.00

**ENDING BALANCE: \$14,080.91**

**Secretary Report: Cheryl A. Collier, RHIA, CCS**

Report was read that reflected the minutes were taken by Michele Bartholomew in the absence of the secretary at the first board meeting on July 5, 2006. Requests for nominations for the upcoming term were requested.

**Vice-President, WPHIMA: Michele Bartholomew, MS, RHIA, CCS**

She finalized the Policy and Procedure Manual, attended the Board Meeting and recorded the minutes on July 5, 2006.

**WPHIMA President: Eve-Ellen Mandler, MS, RHIA, CCS**

- +Conducted 2 meetings (July Executive Board Meeting and Today's Business Meeting).
- +Submitted publications, 1st Q report to PHIMA Board, & President's message for the electronic newsletter/website. This was the first use of our new WPHIMA website.
- +Providing assistance to the Publications Chair with articles for the Keystoner and establishment of the new WPHIMA website. Preparation of the CE certificate for today's session and 2006-07 Budget.
- +Reviewing the Policy and Procedure Manual for suggested revisions for the Executive Board meeting.

**WPHIMA President-Elect/Membership: Christine Parfitt, RHIT**

Our current membership is 187 members. Active 175, Associate 7, Student 3 and Retired 2.

**All of the reports from the meeting are found on the WPHIMA web site.**

[www.wphima.org](http://www.wphima.org). In the future, our reports will be posted on the website and at the Business meetings will state Report as Submitted. Special items will still be presented at the Business Meeting, and paper copies are always available to members upon request.

*Michele Bartholomew gave a report about the up coming proposals from the House of Delegates. Open enrollment of other professionals to join AHIMA with voting rights and privileges. This led to a number of members to give their opinion on the pros vs. cons of this decision, and an official vote/count was taken by Michele and Patty Gerstner.*

**PHIMA Updates: President, Patty Gerstner**

Membership updates: 290 new members as of July.

Revamping of the new PHIMA Web Site

First Educational Session October is an Audio session featuring Eve-Ellen Mandler on "Sending Coders Home".

AHIMA's Annual Convention next year in Phila. PA held in Oct. 2007.

PHIMA's Annual Convention will be at State College in May 2007.

The business meeting ended at 12:45 pm and the educational session began at 1:00 PM.

**The educational session was worth 4 CE credits.**

**Respectfully submitted,**

**Cheryl Collier, RHIA, CCS  
Secretary**