



Quarterly Reports First Quarter 2006

WPHIMA
TREASURERS REPORT
9/8/2006

Beginning Balance: **\$14,943.31**

Expenses: **\$942.40**

*AHIMA (C. Parfitt for E. Mandler)

Revenue: **\$80.00**

* Education Session Registration Fees
and Membership Fees

ENDING BALANCE: **\$14,080.91**

Prepared and Submitted by: Peri L. Long, RHIA

TO: Eve-Ellen Mandler, President, WPHIMA

**FROM: Beth Summer
Susan Barnett
Education Committee Co-Chairs**

DATE: September 8, 2006

RE: First Quarter Report

The first educational session will be taking place on Friday, September 22 to review coding updates. The session will be presented by Becky DeGrosky and held at West Penn Hospital. This session will provide the attendees with 4 continuing education credits. Time has also been allotted for a business meeting, the presentation of the House of Delegate issues, and the new WPHIMA website.

The flyers and emails for this session were sent out on August 30, 2006. A reminder email and mailed notice will be sent on September 11, 2006. There were some issues with members not receiving their flyer by email. The Education Committee will consider mailing flyers to everyone as well as emailing those with correct addresses for the next session that is scheduled for November.

WPHIMA

Western Pennsylvania Health Information Management Association

Date: September 1, 2006

To: WPHIMA Executive Board

From: Eve-Ellen Mandler, RHIA, MS, CCS
WPHIMA President

RE: 1st Quarter 2006 Executive Board Report

- Meetings Conducted**
- 1 Executive Board Meeting
 - 1 Business Meeting (today's)
- Submitted**
- 1st Q report to PHIMA Board
 - President's message for 1st Q electronic newsletter/website
- Assisted**
- Publications Chair with article for WPHIMA in the Keystoner and establishment of new WPHIMA website
 - Educational Committee by completing CE certificates for Today's session.
 - President-Elect and Treasurer with preparation of 2006-07 budget.
- Reviewing**
- Policy and Procedure Manual for suggested revisions for Executive Board meeting.



Date: September 7, 2006

TO: WPHIMA Executive Board
Eve-Ellen Mandler, RHIA, MS, CCS, President

FROM: Michelle Wieczorek RN RHIT CPHQ CPUR
Publications Committee Chair

RE: 2006 - 2007 First Quarter Report

During the first quarter, the Publications Chair person participated in the following activities:

1. Completed redesign of "Off the Record" newsletter and distribution to membership via email and website in mid-August.
2. Produced the WPHIMA Website located at www.wphima.org
3. Made periodic updates to the WPHIMA website including the quarterly reports as requested by the President, and information regarding the educational session.
4. Monitored the inbox on the chapter website and directed inquiries to appropriate person.
5. Submitted chapter report to PHIMA for inclusion in the Keystone.
6. Worked with membership chair on updating the current WPHIMA email directory.
7. Attended one board meeting.

It has been my pleasure to serve as the Publications chair and you can reach me anytime by emailing the website webmaster@wphima.org.

Respectfully submitted,

Michelle Wieczorek RN RHIT CPHQ CPUR

WPHIMA

Western Pennsylvania Health Information Management Association

Date: September 7, 2006

TO: WPHIMA Executive Board
Eve-Ellen Mandler, RHIA, MS, CCS, President

FROM: Chris Parfitt, RHIT
Membership/President-Elect

RE: 2006 - 2007 First Quarter Report

I have addressed the following:

- Our current membership is 187 Members
 - Active 175
 - Associate 7
 - Student 3
 - Retired 2

- Maintaining and updating the Membership Database

Thank you for giving me the opportunity to serve as your President Elect for 2006-2007.
If you have any questions or comments please feel free to contact me at 412-942-1103.

WPHIMA ANNUAL MEETING MINUTES

**June 2, 2006
Comfort Inn Pittsburgh
699 Rodi Road
Pittsburgh, PA 15235
8:30-4:00 pm**

Registration 8:30 am

Hand outs were made available at the time of registration.

Welcome Address: Cathy Straub, RHIT, CCS
President WPHIMA

Patty Gerstner, RHIA, CCS: Opened with the topic "Who Lost the Remote Control?"

- * Working from Home and other places.
- * Pros and Cons for both the employees and the employers.
- * Ideas on Setting up a home office.
- * Tax Credits, Incentives.

BREAK

Representative from 3M Health Information Systems

3M APR DRGs

- * Definitions and History of APR DRG development.
- * Uses of APR DRG risk adjustment
- * Coding for APR DRG accuracy and performance.
- * Different versions of the past DRGs VS APR-DRG's.
- * Benchmarking and Preparation of Report Cards.

**Patty Gerstner, RHIA, CCS
President Elect PHIMA**

Patty presented the Updates for PHIMA both Legislation and Topics on Membership.
Cathy Straub gave a special gift to Patty Gerstner in behalf of our membership.

LUNCH 12:00 - 1:30 PM

Business Meeting: Reading of reports, that were previously presented to membership thru the handouts.

***Treasurer's Report: Prepared by Nancy Soso
June 2, 2006***

Beginning Balance: \$12,361.60

Expenses: \$ 3,926.52

* Education Sessions \$ 3,461.00
* PHIMA (C. Straub) \$ 465.52

Revenue: \$ 6,405.59

* Education Sessions and
Membership Fees

Ending Balance **\$ 14,840.67**

- Special presentations to board members from our President Cathy Straub.
- Cathy Straub's farewell remarks as the out going president.
- Gift presentation from Eve-Ellen Mandler, In Coming President to Cathy Straub.
- Instillation of Officers by Rachele Schultz.
- Remarks from our New President Eve-Ellen Mandler, MS, RHIA, CCS.

BREAK

1:45 - 4:00 pm

What do you want to know about Human Resource Issues/Concerns.

Presentation from Sherry Binder, MBA

Human Resource Generalist/Recruiter

Indiana Regional Medical Center

*Partnership with Human Resources.

*Hot Legal Issues

*Recruitment and Retention

*Employee Relation-Work Rules

*Reward, Recognition and Incentives.

The Annual Meeting provided 5 Continuing Education Credits.

Submitted by Cheryl Collier, RHIA, CCS
Secretary WPHIMA

**WPHIMA
SECRETARY REPORT
Cheryl A. Collier, RHIA, CCS
September 9, 2006**

Hello:

Welcome to the upcoming year. This is my second half of a 2 year term as secretary. I thank the membership for this opportunity. I am also looking for volunteers for the next term as Secretary of WPHIMA.

I attended the Annual WPHIMA, meeting in June, 2006.

I was absent from our first Board meeting on July 5, 2006 because of a scheduled vacation. In my absence Michele Bartholomew recorded the minutes.

A special THANK You to Michele for a job well done!

Enjoy the session.